

# CONVENTION HOTEL RESERVATIONS ONLY



**HOUSING RESERVATION FORM**  
 129<sup>th</sup> Imperial Council Session, A.E.A.O.N.M.S., Inc.  
 111<sup>th</sup> Imperial Court Session  
 August 12-18, 2022 • St. Louis, MO

**IN ORDER TO PROCESS HOUSING FORM, YOU MUST RETURN FORM ALONG WITH CONVENTION REGISTRATION FORM AND PAYMENT:**

**DEADLINE:** All forms must be received by July 15, 2022  
**MAIL TO:** Imperial Convention Department  
 2239 Democrat Road  
 Memphis, TN 38132

Hotels	Single	Double	Triple	Quad	1 Bed Suite	2 Bed Suite
Courtyard Downtown Conv. Ctr.	\$154	\$154	\$154	\$154	N/A	N/A
Drury Inn & Suites Conv. Ctr.	\$154	\$154	\$164	\$174	N/A	N/A
Drury Plaza Hotel at the Arch	\$164	\$164	\$174	\$184	N/A	N/A
Embassy Suites by Hilton Downtown	\$167	\$167	\$167	\$167	N/A	N/A
Hampton Inn Downtown Arch	\$154	\$154	\$159	\$164	N/A	N/A
<b>Hilton St. Louis Ballpark (Youth HQ)</b>	\$154	\$154	\$154	\$154	\$269	\$369
Holiday Inn Downtown Conv. Ctr.	\$154	\$154	\$174	\$194	Upon Request	
Hotel Lumiere	\$149	\$149	\$169	\$189	\$199	\$309
<b>Hyatt Regency (Daughters HQ)</b>	\$154	\$154	\$179	\$204	\$254	\$354
<b>Marriott Grand (Nobles HQ)</b>	\$154	\$154	\$164	\$174	Upon Request	
St. Louis Union Station	\$154	\$154	\$154	\$154	\$269	\$369

Rates quoted above do not include 15.92% tax. Tax is subject to change.

**Hotel Preference:**

1 \_\_\_\_\_ 2 \_\_\_\_\_  
 3 \_\_\_\_\_ 4 \_\_\_\_\_

**Arrival Date:** \_\_\_\_\_ **Departure Date:** \_\_\_\_\_

**Confirm reservation to:** (Only one acknowledgement will be sent)  
**Please provide email address. This is the ONLY way to receive your acknowledgment [PLEASE PRINT]**

Name: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_

State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone: \_\_\_\_\_ Cell: \_\_\_\_\_

Email Address: \_\_\_\_\_  
 [PLEASE PRINT]

**List Names of all occupants:** (List all occupants' arrival and departure dates, if different)

1. \_\_\_\_\_  
 2. \_\_\_\_\_  
 3. \_\_\_\_\_  
 4. \_\_\_\_\_

**Reservation Questions:** [help@orchid.events](mailto:help@orchid.events)

- No telephone reservations will be accepted by the Housing Bureau.
- Photocopy this form if more than one room is required.
- Only one room may be requested under each name.
- Rooms are assigned on a first come, first-serve basis.
- Fee applies & varies by each hotel for additional persons in room.
- Allow up to two weeks for an acknowledgement.
- After July 15, 2022, discounted group rates are based on availability.

**Room Type Preference\*:**

- |   |  |
|---|--|
| <input type="checkbox"/> Single (1) guest               | <input type="checkbox"/> Double (1) bed/2 guest  |
| <input type="checkbox"/> Double/Double (2) beds/2 guest | <input type="checkbox"/> Triple (2) beds/3 guest |
| <input type="checkbox"/> Quad (2) beds/4 guest          | <input type="checkbox"/> ADA                     |
| <input type="checkbox"/> 1 Bedroom Suite/Jr. Suite      | <input type="checkbox"/> 2 Bedroom Suite         |

**Special Request\*Suites, Etc.**

<input type="checkbox"/> All hotels are non-smoking	<input type="checkbox"/> Other: Please list special needs

**\* NOTE: ROOM PREFERENCE AND SPECIAL REQUESTS CAN NOT BE GUARANTEED.**

**Reservation Guarantee:** A credit card is preferred to guarantee your hotel room. The credit card must have an expiration date of August 31, 2022 or later. To secure your hotel with a **CASHIER'S CHECK or USPS Money Order** you will need to send a payment in the amount of \$178.52 with this form for your hotel only. Payment made payable to **ORCHID EVENTS**. If your credit card expiration is prior to August 31, 2022, or the payment is less and not payable to **Orchid Events**, your reservation will NOT be processed. **Personal checks will NOT be accepted.**

Cashier check or money order is enclosed

- |   |                                      |
|---|--------------------------------------|
| <input type="checkbox"/> American Express | <input type="checkbox"/> Master Card |
| <input type="checkbox"/> Visa             | <input type="checkbox"/> Discover    |

Card No. \_\_\_\_\_

Expiration \_\_\_\_ / \_\_\_\_

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

**Changes / Cancellations:** Cancellations can be made without penalty through July 15, 2022. For cancellations made after July 15, 2022 cancellation fees may apply according to hotel policies. Refunds will be processed and sent out after the event. Cancellations within 72 hours of arrival or failure to show on your arrival date are subject to forfeiture of first night's room and tax by hotel.

In accordance with GDPR (General Data Protection Regulation) by checking this box you are consenting to our use of the information you are providing us solely for the purpose of making a hotel room reservation.